

# Small Fleet supplemental application

VERSION 1.5

Excel users can complete the [Small Fleet Quoting Spreadsheet](#) in place of this supplemental application. This new, easy-to-use form streamlines the quote process and helps gather and submit all required information. If you don't have access to Excel, that's ok, just complete sections 1–4 below. Then, email a completed supplemental application and all additional required quote information to [fleet@commercial.progressive.com](mailto:fleet@commercial.progressive.com).

## Section 1: Determine eligibility

If you answer **yes to any** of these questions, the risk is ineligible for a Fleet quote.

	YES	NO
1) Does the business have more than 40 total vehicles, counting tractors and trailers individually (e.g., 1 tractor with 1 trailer equals 2 vehicles)? Note: Each tractor is assigned a trailer. If no owned trailer is provided, a non-owned trailer is added.	<input type="radio"/>	<input type="radio"/>
2) Has the business been operating for fewer than 3 years?	<input type="radio"/>	<input type="radio"/>
3) Does the company require a hazardous materials placard?	<input type="radio"/>	<input type="radio"/>
4) Does the company charge a fee for passenger transportation?	<input type="radio"/>	<input type="radio"/>
5) Are any of the listed vehicles rented or leased to others?	<input type="radio"/>	<input type="radio"/>

## Section 2: Required quote information (check each item as it's collected)

All information below required to begin a quote. Note: ACORD forms are acceptable but don't have to be used.

<input type="checkbox"/>	Business information—Business address, phone number, and email, organization type (e.g., partnership), and owner's name.
<input type="checkbox"/>	Driver information—Driver name, date of birth, license number, and license state.
<input type="checkbox"/>	Vehicle information—VIN, body type and description (e.g., tractor, box/straight trucks, dry freight trailer), full garaging address, stated amount, and radius of operation.
<input type="checkbox"/>	Coverage information—Liability limits and Physical Damage deductibles.
<input type="checkbox"/>	Three-year loss runs from prior and current carriers with no lapse, valued within 75 days of requested effective date. Loss runs must include policy number, named insured, company, coverage dates, and paid and open reserve amounts. If the name on the loss runs doesn't match the named insured, please provide an explanation of why and any supporting dec pages for prior policies.
<input type="checkbox"/>	IFTAs need to be provided if federal filings are required and requested radius is not unlimited.
<input type="checkbox"/>	Three years of company financial statements, including balance sheets and income statements, need to be provided if Any Auto or Hired Auto coverage is requested. Neither coverage is available if the annual cost of hire exceeds \$5,000.

\*If the insured has vehicles garaged in multiple states, you must provide a vehicle list, driver list, and coverage limits for each policy state requested.

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### Section 3: Required general information

All policies cover one named insured and one EIN. They must match. Any additional business names may be added as a DBA or additional insured.

- 1) Agency name:  Five-digit agency code:
- 2) Name of business being quoted:  DBA:
- 3) FEIN:
- 4) Business owner's name:
- 5) Year business was established:
- 6) Number of employees (including listed drivers and all other employees):
- 7) Policy effective date:
- 8) Policy state(s):
- 9) Describe your business (e.g., excavation contractor):
- 10) If you haul for hire, list all commodities:
- 11) Are any vehicles used to remove debris for a fee? ☐ YES ☐ NO
- 12) If any of the vehicles are pickup trucks, do they have a hitch? ☐ YES ☐ NO ☐ N/A  
If yes, provide a separate list with the hitch type for each pickup (fifth wheel, tow boom, ball at bumper, ball in bed, gooseneck).
- 13) Are any of the vehicles used for personal use? ☐ YES ☐ NO  
If yes, provide a list with the percentage of personal use for each vehicle.
- 14) Does the business have a USDOT number? ☐ YES ☐ NO If yes, what is the USDOT number?   
If you answer no and we locate a USDOT for the business, it will be used in quoting.
- 15) Are filings required? ☐ YES ☐ NO If yes, what type?
- 16) Is the customer subject to the ELD mandate for hours-of-service monitoring? ☐ YES ☐ NO  
If yes, who is the ELD vendor?
- 17) Does the customer have a fleet management system? ☐ YES ☐ NO
- 18) Is the insured being nonrenewed by the current carrier? (Missouri applicants select N/A.) ☐ YES ☐ NO ☐ N/A  
If yes, please provide reason for the nonrenewal.

### Section 4: Required rating questions

- 1) Number of power units:  Number of trailers:
- 2) Number of drivers (include company-employed and leased/owner-operator/contractor):
- 3) Number of jobsites visited per day per vehicle:
- 4) Does the insured have a GL policy or BOP? ☐ YES ☐ NO

### Section 5: Motor Vehicle Report (MVR) (check when collected)

MVR for all drivers dated within 75 days of requested effective date.

- ☐ Note: MVRs can be provided by the agent or ordered by the company. If ordered by the company, the cost of the MVRs will be charged back to the agent if the policy is not bound. A premium indication can be provided without the MVRs, but a bindable quote cannot be issued without MVRs, which may affect quoted premium.

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